

**ALAMEDA COUNTY BEHAVIORAL HEALTH CARE SERVICES (ACBH)
QUESTIONS AND ANSWERS NO. 1
TO
REQUEST FOR PRE-QUALIFICATION (RFPQ) 24-02
SPECIFICATIONS, TERMS & CONDITIONS
FOR
*SKILLED NURSING FACILITY SPECIAL TREATMENT PROGRAM***

This County of Alameda, General Services Agency (GSA), RFPQ Addendum has been electronically issued to potential bidders via e-mail. E-mail addresses used are those in the County's Small Local Emerging Business (SLEB) Vendor Database or from other sources. If you have registered or are certified as a SLEB, please ensure that the complete and accurate e-mail address is noted and kept updated in the SLEB Vendor Database. This RFP/Q Addendum will also be posted on the GSA Contracting Opportunities website located at https://www.acgov.org/gsa_app/gsa/purchasing/bid_content/contractopportunities.jsp

Thank you for your participation and interest in the County of Alameda Request for Pre-Qualification (RFPQ) for Skilled Nursing Facility Specialty Treatment Program.

All the questions are taken verbatim from written questions emailed by potential Bidders. The County of Alameda shall be noted as “County” in the answers to these questions. The Questions and Answers are the final stances of the County. Please consider this document in preparation for your bid response.

RESPONSES TO BIDDER’S QUESTIONS

Q1: Are the services solicited through this RFPQ for discharge placement to a lower level setting from locked SNF-STP care? Or are the services solicited for SNF-STP beds directly?

A1: *These Skilled Nursing Facility Special Treatment Program (SNF STP) beds are intended as step down from a locked setting. These SNF STP beds could also under special circumstances, most notably Murphy Conservatorships based on the Kennebrew ruling.*

Q2: The RFPQ page 13, Section III. Appendices, defines “Services as Needed (SAN)” as a type of contract where the quantity of service delivery units is undetermined, and services are purchased on a per-use basis. Do providers of SNF STP beds that are already under an existing Master contract with Alameda County (not a SAN contract) need to respond to this RFPQ to retain services?

- a. Specifically, is a response required for the services/beds at Telecare's Morton Bakar SNF STP?

A2: *No, existing SNF providers do not need to respond to this RFPQ to retain services. This RFPQ is intended to identify additional SNF STP beds for Alameda County Behavioral Health Care Services (ACBH) clients, and not to replace currently contracted SNF STP beds under existing contracts.*

Q3: Please confirm that although the target population description includes individuals with ‘A traumatic brain injury’ and ‘Other neurocognitive decline’, this RFPQ does not include SNF/Neurobehavioral programs. Alternatively, please provide guidance if the County would also like to receive RFPQ responses for SNF/Neurobehavioral programs in addition to SNF Special Treatment Programs.

- b. Specifically, is Telecare's Garfield Neurobehavioral SNF included in this RFPQ?

A3: *No, this RFPQ does not include neurobehavioral programs. As noted in Q1 above, this RFPQ is intended to procure step down services from locked facilities or SNF STP services under special circumstances. Please also see response to Q2 above.*

Q4: The RFPQ's Section I, Page 4, specifies that ACBH will reimburse the awarded Contractor(s) at or below the ACBH-specified maximum per diem rates. If the bidder's existing per diem rate with ACBH exceeds the maximum per diem rate given in the RFPQ, is the County open to negotiating the per diem rates with the bidder?

A4: *The rates published in the RFPQ are the maximum allowable by ACBH and are not open to negotiation.*

Q5: The County has historically been successful with requesting that the County Board of Supervisors waive the SLEB subcontracting requirement for clinical services. Please confirm that the SLEB subcontracting requirement will be waived for this clinical services procurement. Please provide instructions for how bidders should complete the SLEB form if the requirement will be waived for clinical services.

A5: *As noted on the SLEB Partnering Sheet, Bidders may be exempt from SLEB requirements. If they are not exempt, ACBH will request a waiver for the SLEB contracting requirements. On the SLEB partnering form, Bidders should note that they are not a SLEB.*

Please note that Bidders are required to have facilities in either Alameda County or Contra Costa County to be considered for award for these services as stated in Section I. A. Intent, page 3.

Q6: Please confirm that proposers are not required to include a copy of their current fire clearance certification in their proposal submission and that the SNF STP program license is sufficient evidence of compliance.

A6: *Bidders are not required to include a copy of their current fire clearance in the proposal. However, a current fire clearance is a contract requirement.*

Q7: RFP Section D Submittal of Proposal states that, "The proposal must include evidence that the person(s) who signed the proposal is/are authorized to execute the proposal on behalf of the Bidder. A signed statement by either the Executive Director or the Board President on an agency letterhead will meet this requirement."

- c. In lieu of a signed statement on agency letterhead, may bidders submit a Board of Director resolution that is not on letterhead but is an official document according to the organization's bylaws which authorizes named individuals to execute a proposal on behalf of the organization?
- d. Please confirm that the above-mentioned board resolution does not count toward the 3-page maximum.

A7.c: *Yes, Bidders may submit a Board of Director resolution to satisfy the authorization requirement.*

A7.d: Authorization documentation is not listed in the Bid Response Template in the Bid Submission Checklist document and therefore does not count toward the 3-page maximum. It is, however, considered a required attachment.

Q8: Please confirm that bidders are not required to include the prompts listed in the RFPQ as part of the proposal narrative response and instead may list only the question number. If the prompts are required, are the prompts included in the 3-page limit and is an abbreviated prompt sufficient?

A8: Prompts are not required in the proposal submission and Bidders may delete these in their narrative response. However, responses must clearly correlate to the Bid Response Template numbered questions.

Q9: May bidders utilize AdobeSign or another reputable and secure electronic signature methodology rather than including a wet signature?

A9: Yes, Bidders may utilize AdobeSign, DocuSign, or another reputable and secure electronic signature method.